



# Indus Valley Inc.

<http://www.indusvalleyinc.com>

## Advantage Indus Valley Inc.

Indus Valley Inc. offers full array of cost-effective Medical Transcription services as per AAMT and HIPPA guidelines with highest accuracy, fast turnaround at the most competitive prices. Whether you are looking to out source your dictation or switching your transcription agency, you will find that we have got the complete solutions for you and our services are better than any other transcription agency.

Following are the salient features of our Medical Transcription service...

- We provide better than 99% of accuracy.
- Our turn around time is less than 24 hours.
- Files are proofread and edited by our experienced proof readers and editors before uploading. We take every care to pay individual attention to each of our clients.
- We employ specialists Medical Transcription professionals depending on the doctor's specialization..
- Our working center is at Bangalore, the IT Capital of India, which is the best location to meet the better turn around time and quality services by a highly educated, technically efficient and proficient work force.
- We are geared to handle sudden increases in workload.
- We undertake the customize templates.

We are glad to invite you to experience our Medical Transcription service. We wish for our long and enduring relationship. We are happy to transcribe your sample dictation files free of cost to show maturity and quality of our Medical Transcription service. By this we can earn your confidence towards our firm.

Please mail your queries to:

**Indus Valley Inc.,**  
#2934/B, II Floor, MKK Road  
(Near Mariyappana Palya Bus Stop)  
Rajajinagar, Bangalore-560010 INDIA

Phone +91-80-57701774  
Mobile +91-9886024388  
Email [info@indusvalleyinc.com](mailto:info@indusvalleyinc.com), [ravi@indusvalleyinc.com](mailto:ravi@indusvalleyinc.com)  
URL <http://www.indusvalleyinc.com>



## Indus Valley Inc.

Bangalore, INDIA



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*One stop solution to Medical Transcription*



### Vision and Mission

Indus Valley Inc., is committed to provide quality Medical Transcription service and delivering service in time by employing experienced and qualified Medical Transcription professionals.

We deliver transcribed work product with highest accuracy by employing standard work practices.

We maintain full confidentiality and secrecy of the service provided as per the provisions of HIPPA at affordable rates.

### Features of Our Services

At Indus Valley Inc., we provide one to one service ensured through a well defined process covering every stage of its activities. This combines the best of contemporary management techniques incorporating features such as pre and post review, cross functional teams, continuous improvement and constant learning to optimize the organization's ability to effectively leverage available talent, knowledge and experience.

We are equipped with state of art Medical Transcription facility. We constantly re-engineer the transcription process to accommodate ourselves with the advances in computer, networking and digital technology. Combining these technologies with transcription skills allows us to provide the cost effective solutions to meet your transcription needs.

We offer a number of significant advantages that makes us an excellent choice as your next Medical Transcription service provider. We believe in accuracy and pay attention to every detail which we believe are the most important factors in the field of Medical Transcription. Variations in speech patterns, various English accents and dialects, as well as continuous development in the lexicon of medicine and technology requires specialized and expertise with continuous evolution of the process. We are committed to ensuring all these changes in our best practices and ensure transcription accuracy.

Our billing rates are competitive and we believe that by switching to our service, your billing amount shall decrease by 20% to 50% from your existing rates, with improved quality and turnaround time (Compared with the same volume).

### Transcription Process

- You can record your dictation using the Digital Voice Recorder (DVR), which are available from the different vendors and store dictation on your local computer.
- You can directly upload these files on our FTP server, for which you shall be provided with a unique User name and Password.
- After transcribing these files, we will upload the work product back to the same location (FTP), from where you can download the transcribed files.

Transcription work area include transcribing records pertaining to:

- |                                   |                          |
|-----------------------------------|--------------------------|
| ● History and Physical Reports    | ● Chart Notes            |
| ● Operative and Procedure Notes   | ● Consultation Reports   |
| ● Discharge Summary               | ● Rehabilitation Notes   |
| ● Cardiac Catheterization Reports | ● EEG Reports            |
| ● ECG Reports                     | ● Radiography Reports    |
| ● Progress Reports                | ● Psychiatric Evaluation |
| ● Radiology Reports               | ● Emergency Notes        |



## Business Reply Form

(USE CAPITAL LETTERS)

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Hospital/Clinic/Nursing Home Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State or Province \_\_\_\_\_

Postal Code or Zip \_\_\_\_\_

Country \_\_\_\_\_

Telephone No Office \_\_\_\_\_

Mobile \_\_\_\_\_

Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Alternate E-mail \_\_\_\_\_

Yes, I am interested in outsourcing Medical Transcription job to Indus Valley Inc. Please send me quotation for \_\_\_\_\_ (Approximately) lines per day.

Place:  
Date:

Signature

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Business Reply Form